



LEADERSHIP TIPS

NEW CAMPUS CHAPTER REQUIREMENTS

MINIMUM REQUIREMENTS

The following are the minimum requirements for starting a campus SPJ chapter.

CAMPUS:

A campus chapter may be established at any two-year or four-year college or university that offers:

- At least one course in journalism, or
- At least one student media outlet providing news to the campus community.

MEMBERSHIP:

Three dues-paid members to comprise an executive board: (1) president, (2) vice president/secretary, and (3) treasurer.

- Anyone that joins the chapter must also join SPJ National as well.

ADVISER:

One faculty or otherwise-campus-affiliated adviser who is confirmed to:

- Be an active dues-paid member of SPJ national, and
- Teach, work, or volunteer (currently or previously) in the field of journalism.

BYLAWS:

- Chapter bylaws must be written by members and adopted by member vote.
- A template bylaws can be found on the SPJ website.

NOTIFICATION:

Notification via email to SPJ Membership Specialist/staff and to the volunteer Regional Coordinator. The email shall include:

- Evidence of meeting the campus requirement – Description of the college/university and (a) catalog description of the journalism course(s) offered or (b) description of the student media outlet(s) providing news to the campus community.
- Names, email addresses, and SPJ membership numbers of executive board members.
- Name, email address, and SPJ membership number of a faculty adviser, plus evidence of teaching or working in the field of journalism.
- Statement of adoption of bylaws and copy of the bylaws.

Approved by the SPJ National Board of Directors on April 17, 2021